**Activity Hazard Analysis (AHA)**

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| Activity/Work Task: Job Site COVID-19 Procedures | | Overall Risk Assessment Code (RAC) (Use highest code) | | | | | | | M |
| Project Name / Location: | | **Risk Assessment Code (RAC) Matrix** | | | | | | | |
| Contractor: Hermanson |  | **Severity** | **Probability** | | | | | | |
| Date Prepared: 06/22/2020 | | Frequent | Likely | Occasional | | Seldom | Unlikely | |
| Prepared by (Name/Title): Connor Krebbs (Safety Coordinator) | | Catastrophic | **E** | **E** | **H** | | **H** | **M** | |
| Critical | **E** | **H** | **H** | | **M** | **L** | |
| Reviewed by (Name/Title): Desire’e Ropel (Safety Director) | | Marginal | **H** | **M** | **M** | | **L** | **L** | |
| Negligible | **M** | **L** | **L** | | **L** | **L** | |
| **Notes:**  This is the Standard for Hermanson COVID-19 Jobsite Practices. | | Review each **“Hazard”** with identified safety **“Controls”** and determine RAC (See above) | | | | | | | |
| **“Probability**” is the likelihood to cause an incident, near miss, or accident and identified as: Frequent, Likely, Occasional, Seldom or Unlikely. | | | | **RAC Chart** | | | |
| **“Severity”** is the outcome/degree if an incident, near miss, or accident did occur and identified as: Catastrophic, Critical, Marginal, or Negligible | | | | **E = Extremely High** | | | |
| **H = High Risk** | | | |
| **Step 2**: Identify the RAC (Probability/Severity) as E, H, M, or L for each “Hazard” on AHA. Annotate the overall highest RAC at the top of AHA. | | | | **M = Moderate Risk** | | | |
| **L = Low Risk** | | | |

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| **Job Steps** | **Hazards** | **Controls and Regulatory Reference** | **RAC** |
| Social Distancing | Start Times  Groups  Personnel Arrivals  Physical Contact  Working within 6 feet | Stagger crews for start times and break/lunch times if need be.  Toolbox talks and safety meeting shall be conducted in small groups and participants must remain at least six (6) feet apart.  Shall be coordinated through onsite supervisor, no drop-ins.  Identify “choke points” and “high-risk areas” on job sites where workers typically congregate and control them so social distancing is always maintained.  Face to face discussion should be avoided in favor of phone calls. Exceptions include craft level discussion for pre-task safety meetings. It is recommended groups should not exceed ten individuals and social distancing of six feet or more should be maintained, in accordance with CDC guidelines.  Job wide safety meetings and large group safety meetings have been canceled. Content of safety meetings will be electronically distributed by Hermanson to foremen/superintendents to go through with smaller groups. Attendance at safety meetings shall be communicated verbally and the foreman will sign in each attendee. Contractors should not pass around a sign-in sheet or mobile device to confirm attendance.  If a task must be completed within 6 feet of another person, a medical mask shall be worn instead of a cloth face cover. | M |
| Employee Screening | Checking for symptoms | Prior to start of work, employees will be screened by their foreman or supervisor.  Screen all workers at the beginning of their shift by taking their temperature. Thermometers used shall be ‘no touch’ or ‘no contact’ to the greatest extent possible. If a ‘no touch’ or ‘no contact’ thermometer is not available, the thermometer must be properly sanitized between each use. Any worker with a temperature of 100.4°F or higher is considered to have a fever and must be sent home.  Employees will be asked the following questions:   1. Do you have a fever, cough, shortness of breath, fatigue, muscle aches, or new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea? 2. Have you been in close contact with someone known to have COVID-19? 3. Within the past 14 days, have you traveled to an area that the CDC has designated as having widespread concern for COVID-19?   Any affirmative answer will be reported to supervisor. The employee may be isolated from other workers and sent home based on responses.  Before crew members go to work the questionnaire, needs to be completed and submitted to Hermanson Project Team or Hermanson Supervisor (attached).  If an employee had close contact with an individual who has a confirmed positive test result for COVID-19, they are not allowed at the project site or office until they have been symptom free for 14 days from the date of contact.  Any worker coming to work on a construction site in Washington from any state that is not contiguous to Washington must self-quarantine for 14 days to become eligible to work on a job  site in Washington. | M |
| Containing the spread of COVID-19 | PPE | Eye protection should be worn at all times while on the worksite site and in the shop.  Gloves should be worn at all times while on the worksite and in the shop. The glove selection should be designated to be suitable for the task.  Face cover must always be worn by everyone on the worksite and in the shop and additional PPE maybe needed depending on the task.  All employees on site and in the office should cover their mouth and nose with a cloth face cover when around others.  If a task must be completed within 6 feet of another person, a medical mask shall be worn instead of a cloth face cover. | M |
| Sanitation and Cleanliness | Using tools and common areas  Hand Washing | iPad, mobile device and tools use will be limited to a single user.  Conduct daily cleaning measures of all frequently touched surfaces (for example: tables, doorknobs, light switches, tools, gang boxes, desks, toilets / out houses, faucets, sinks) with household cleaners or disinfectants that are appropriate for the surface. Labels contain instructions for safe and effective use of the cleaning product including precautions you must take. Verify you have the Safety Data Sheets for these chemicals and that employees are trained in their use.  Encourage and train employees on eliminating sharing of space such as equipment and workstations. When equipment, workstations, tools etc. are shared a focus effort will be made on training employees on cleaning and whipping down the equipment, tools, workstations etc. prior to leaving the space.  Promote frequent and thorough hand washing with soap and water for at least 20 seconds. All workers should wash their hands often, especially before eating, smoking, drinking, or after blowing your nose, coughing or sneezing. Workers should refrain from touching their face. If soap and water is not available, alcohol-based hand sanitizers that contains at least 60% alcohol shall be utilized. | M |
| Visitors | Unknown Symptoms | Any worker coming to work on a construction site in Washington from any state that is not  contiguous to Washington must self-quarantine for 14 days to become eligible to work on a job  site in Washington.  A daily attendance log of all workers and visitors must be kept and retained for at least four weeks. The log must include the name, phone number, and email address of all workers and visitors.  No Visitors to jobsites unless screened.  Restrict the number of visitors to the job site, including the trailer or office.  Keep Vendors in their vehicles/trucks  All visitors should be screened in advance. If the visitor can answer "yes" to any of the following questions (without identifying which question applies), the visitor will not be permitted to access the facility.   * Have you been asked to self-quarantine since December 2019? * Have you been in close contact with any person(s) who has been asked to self- quarantine since December 2019? * Have you experienced a recent onset of any illness-related symptoms, such as fever, cough, or shortness of breath? * Have you traveled outside of North America in the past 14 days? * Have you been in close contact with any person(s) who have traveled outside of North America in the last 14 days? * Have you been in close contact with any person(s) who has been diagnosed with COVID-19? | M |
| Employee Interaction | Unknown Symptoms | Employees need to take steps to protect themselves.  Wash your hands often with soap & hot water for at least 20 seconds (sing ‘Happy Birthday’ to yourself).  Use alcohol-based hand sanitizer (60% alcohol) if soap & water are not available.  Avoid touching your nose, eyes, and mouth.  Cough or sneeze into a tissue or your elbow.  If employees have symptoms of acute respiratory illness (i.e., fever, cough, shortness of breath) , they must stay home and not come to work until free of symptoms for at least 72 hours, without the use of medicine, or as recommended by the CDC.  Employees must notify their supervisors and stay home if they are sick. They must consult medical attention if they develop symptoms of acute respiratory illness. | H |
| Employee off job interaction with personnel | Unknown Symptoms | If a person comes in contact or close proximity to someone who has a confirmed case of COVID-19.  The employee shall self-quarantine for 14 days from last know contact and contact their medical provider.  If a person comes in contact with someone who was in contact with a confirmed case, they shall self-monitor for 14 days following last contact.  If you are showing symptoms of COVID-19 (fever of 100.4 degrees or more or a cough or respiratory illness) but you are unconfirmed, must stay home and not come to work until free of symptoms for at least 72 hours, without the use of medicine, or as recommended by the CDC.  If a person if feeling sick (other than COVID-19 symptom) they must stay home and not come to work until free of symptoms for at least 72 hours. | H |
| Stopping the spread of COVID-19 | Disinfect frequently touched surfaces within the workplace multiple times each day | Job site offices and break areas must be cleaned at least twice per day.  Employees performing cleaning will be issued proper PPE, such as nitrile gloves and eye or face protection as needed.  Any trash from the break areas, bathrooms and the job site should be changed frequently by someone wearing gloves. After changing the trash, the employee should throw the gloves away and wash their hands. | H |

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| **Signatures / Verification of Review** | | |
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